



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

## Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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### Office Order

In the Sustainable Livelihoods Yojana (SLY), the second phase of implementation is going to start in August. In this, the role of Community Resource Person (CRPs) is very critical. The CRPs will be involved in the identification of targeted HHs and also engaged themselves in the endorsement of list in the Village Organisation (VOs). There is a series of activities that needs to done in order to facilitate the movement and deployment of CRPs in field locations.

#### **SLY CRP ROUND**

- Initiation in 24 districts, each covering 2 blocks thus totaling 48 blocks.
- Each block will receive 5 CRP teams (*3 members' team*) thus totaling 240 CRP teams.
- Each CRP team will cover 4-5 VOs: **between 1<sup>st</sup> September'18 to 30<sup>th</sup> September'18.**
- In each of the ward/ VO, the CRP team will spent 5 days.
- **The CRP round will be initiated in SC and ST cluster having Village Organisation.**
- Orientation of the concerned field staff, CMs and BKs to be completed before the CRP round by or before 25<sup>th</sup> August.
- In each of the CRP team, one member should be able to read and write.
- The local CM/ VO Bookkeeper will become part of the CRP team.
- The total panchayat to be opened for 240 CRP teams will be 85-90.

#### **The output will be as-**

1. Each of the CRP team will identify 20-25 targeted HHs (*4-5 HHs per VO*).
2. **The total output from the 240 teams will be between 4800- 6000 HHs.**
3. **The identified HHs to be endorsed in the VO covering 960-1200VO.**

#### **The Time-line**

##### **Identification and Selection of 240 CRP teams**

- |   |                         |
|---|-------------------------|
| • Mapping of existing CRP teams within the district   | 21 <sup>st</sup> August |
| • Tagging of CRP teams from nearby district           | 21 <sup>st</sup> August |
| • Generation of list                                  | 21 <sup>st</sup> August |
| • Finalization of teams ( <i>in the excel sheet</i> ) | 21 <sup>st</sup> August |

##### **Training to CRP Teams**

- |   |                         |
|---|-------------------------|
| • Finalization of 4 days training schedule                | 21 <sup>st</sup> August |
| • Ensuring all materials in the training venue            | 27 <sup>th</sup> August |
| • Conduction of training ( <i>1 batch of 30-35 CRPs</i> ) | 28 <sup>th</sup> August |
| • Completion of trainings                                 | 31 <sup>st</sup> August |
| • Finalization of movement plan during training           | 29 <sup>th</sup> August |
| • Logistics and other arrangement in the village          | 30 <sup>th</sup> August |

**SLY CRP Round**

- Panchayat allocation to 240 CRP teams
- Preparation of PRA Kit for CRP teams
- Handover of PRA kits (*material and formats*) to teams
- Deployment of CRP teams and CRP kit made available
- Initiation in the ward1/ VO1
- Completion in the ward1/ VO1
- Initiation in the ward2/ VO2
- Completion in the ward2/ VO2
- Initiation in the ward3/ VO3
- Completion in the ward3/ VO3
- Initiation in the ward4/ VO4
- Completion in the ward4/ VO4
- Initiation in the ward5/ VO5
- Completion in the ward5/ VO5
- Initiation of preparation of report and other formalities
- Compilation of final list district wise
- Debriefing

- 31<sup>st</sup> August
- 25<sup>th</sup> August
- 31<sup>st</sup> August
- 1<sup>st</sup>September
- 1<sup>st</sup> September
- 5<sup>th</sup>September
- 6<sup>th</sup>September
- 10<sup>th</sup>September
- 11<sup>th</sup> September
- 15<sup>th</sup>September
- 16<sup>th</sup>September
- 20<sup>th</sup>September
- 21<sup>st</sup>September
- 25<sup>th</sup> September
- 26<sup>th</sup>September
- 28<sup>th</sup>September
- 29<sup>th</sup>September

**CRP Plan**

Sl.	District	CRP Teams	Total CRPs	CRP Support from Nearby District	Training Place
1	Araria	10	30	Purnia	Araria
2	Arwal	10	30	Gaya	Arwal
3	Banka	10	30	Purnea	Banka
4	Begusarai	10	30	Khagaria	Begusarai
5	Bhagalpur	10	30	Bhagalpur	Bhagalpur
6	Bhojpur	10	30	Patna	Bhojpur
7	Gopalganj	10	30	Gopalganj	Gopalganj
8	Jamui	10	30	Gaya	Jamui
9	Jehanabad	10	30	Jehanabad	Jehanabad
10	Kaimur	10	30	Gaya	Kaimur
11	Kishanganj	10	30	Purnia	Kishanganj
12	lakhisarai	10	30	Nalanda	Lakhisarai
13	Madhepura	10	30	Madhepura	Madhepura
14	Munger	10	30	Munger	Munger
15	Rohtas	10	30	Rohtas	Rohtas
16	Saharsha	10	30	Saharsha	Saharsa
17	Saran	10	30	Muzaffarpur	Saran
18	Sheikhpura	10	30	Nalanda	Sheikhpura
19	Sheohar	10	30	Muzaffarpur	Sheohar
20	Siwan	10	30	Muzaffarpur	Siwan
21	Supaul	10	30	Supaul	Supaul
22	Sitamarhi	10	30	Sitamarhi	Sitamarhi
23	Katihar	10	30	Katihar	Katihar
24	W. Champaran	10	30	W. Champaran	W. Champaran

SLY CRP Budget Per District for First Round in 24 Districts							
Sl.	Training Topics	Participant	B&L and Other Exp.	Travel	Misc.	Total Cost	Remarks
1.	Travelling of CRPs from Resource/ tagged district to the training venue	13 districts (35 CRPs/ district; 455 total in no. ; Rs.400/- per CRP)		14000		14,000	They will reach the training venue one day before. The cost includes travel from CRP staying place to the training venue (to and fro)
2.	Travelling of CRPs from staying place to the training venue	11 districts (35 CRPs/ district, 385 total in no. ; Rs.200/- per CRP)		7000		7,000	The cost includes travel from CRP staying place to the training venue (to and fro)
3.	Travelling of CRPs from the training venue to the village	24 districts (30 CRPs/ district, 720 total in no. ; Rs.200/- per CRP)		7000		7,000	The cost includes travel from CRP training venue to village (to and fro)
4.	Residential Training to SLY CRPs	Batch size of 40 participants	130000		1000	131,000	CRPs will reach a day before and leave in the morning next day
5.	PRA Expenses	4-5 VOs will be covered per block				1,000	Rs 200/- per VO. The BPM to ensure that the PRA kit is available before the deployment of CRPs in the villages.
6.	Printing of all formats/ Xerox	All annexures (1to 3) of the office order BRLPS/project/ M&E- SLY/1373/18/1229.			3000	3,000	All formats to be made available in a folder to the CRPs. It should be made available before the CRP deployment in the villages.
<b>Total Cost</b>						<b>163,000</b>	

### SLY CRP Budget for First Round (24 districts)

The DPCU will ensure that-

1. The concerned DPCU will ensure that CRPs will take sufficient advance from their respective VO for meeting their travelling and food expenses.
2. The concerned DPCU should ensure vehicles arranged for the CRP teams before reaching of CRP teams to their BPIU.
3. The CRPs is entitled to get the actual TA apart from their honorarium during their transition as per the internal CRP policy. The district can arrange appropriate mode of transportation for movements as per the need/ requirement.
4. The concerned ICB official will take appropriate approvals from DPM for the SLY CRP round (as per the protocol laid down in the CRP drives).
5. The CRP Kit should be available before the initiation of drive in a block. Additional CRP kits can be purchased in the district. The concerned ICB official need to ensure this.
6. As per the 'Guideline for Selection of Ultra Poor HHs under SLY by VO', the formats to be made available to the CRPs before their deployment in the village in a folder.
7. The district ICB official will prepare a training report on the processes with examples and photographs and submit the same to the state office within one week of the training completion.



All DPMs/ In charge is hereby directed to follow up the CRP strategy for an effective utilisation of CRPs in the identification and endorsement of the targeted list in the VOs under SLY project.

All the Best!



**(Balamurugan D.)**

Chief Executive Officer-Cum-State Mission Director

Encl.

1. Annexure1: SLY CRP TrainingPlan.
2. Annexure2: List of SLY CRP Resource Pool.

Copy to:

1. All DPMs/ FMs/ Manager-ICBs/ TOs/ BPMs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ AO/PS/ PO.
4. IT Section.
5. Concerned File.

## Annexure1: SLY CRP Training Plan

Sl.	District	Block1	Block2	Training Venue	CRP Kit
1	Sitamarhi	Bathnaha	Bajpatti	Hotel Ashirwad, Ganesh Market Near Kran Cinema, Sitamarhi	Yes
2	Gopalganj	Barauli	Gopalganj	Shambhu Sri Marriage Hall, Gopalganj	Yes
3	West Chaparan	Sidhau	Bagaha	Fakirana Society Shape, Bank Chapar Railway Station, Betiya	Yes
4	Munger	Dharhara	Bariyarpur	Karn Vihar, Fort Area, Munger	Yes
5	Madhepura	Madhepura	Kumarkhand	TLC	Yes
6	Sahasra	Simri Bakhtiarpur	Kahara	TLC/ ABN Hall, Saharasa	Yes
7	Supaul	Tribeniganj	Chhatapur	TLC	Yes
8	Rohtas	Sasaram	Nokha	TLC	Yes
9	Jehanabad	Makhdumpur	Kako	TLC	Yes
10	Katihar	Korha	Barari	DPCU office, Katihar	Yes
11	Bhagalpur	Kahalgaon	Pirpaiti	Kumar Complex, Kahalgaon	Yes
12	Bhojpur	Shahpur	Piro	Smiriti Food Plaza, Nawada Thana Road, Bhojpur	Yes
13	Siwan	Bhagwanpur Hat	Goriyakothi	Sangam Ratna Marriage Hall, Tarwaramore, Siwan	Yes
14	Sheohar	Tariani Chowk	Sheohar	DPCU office, Sheohar	Yes
15	Saran	Dariapur	Manjhi	Hotel City Palace, Saran	Yes
16	Begusarai	Matihani	Bhagwanpur	Hotel Devi Darbar, Begusarai	Yes
17	Kishanganj	Bahadurganj	Kishanganj sadar	Hotel D. D. Residential, Kishanganj	<b>Yes [2]</b>
18	Araria	Araria	Raniganj	Mona Hotel, Araria/ Green Plaza, Forbisganj/ Hotel Panar, Araria	Yes
19	Shekhpura	Barbigha	Shekhpura	S. S. Palace, Shekhpura	Yes
20	Lakhisarai	Lakhisarai	Halsi	Hotel Surya, Lakhisarai	Yes
21	Banka	Dhuraiya	Rajaun	Madhuban Hotel, Banka	Yes
22	Kaimur	Mohania	Chainpur	Mohania Vihar Hotel, Kaimur	<b>Yes [4]</b>
23	Jamui	Islamnagar Aliganj	Khaira	Hotel Sneha, Jamui	Yes
24	Arwal	Sadar	Kaler	Bodhigrand, Bodhgaya, Gaya	Yes

**Annexure2: Resource Pool of SLY CRP**

Sl.	district	TO/ Manager-ICB	CRP RP
1	araria	ranjan kumar	preetikumari
2	arwal	pramod kumar	ruby kumari
3	banka	prashant kumar	punamkumari
4	begusarai	ved prakash	pinkikumari
5	bhagalpur	gopal kumar	anjukumari
6	bhojpur	kksingh	kirtikumari
7	gopalganj	ritesh kumar	madhukumari
8	jamui	rajeshlal	pooja chandra
9	jehanabad	suchitra	amritikumari
10	kaimur	chandan	kumarimadhavi
11	kisanganj	rajeev prakash	chandakumari
12	lakhisarai	rajesh kr. Pandey	sonikumari
13	madhepura	jitendra das	navitakumari
14	munger	khusbookumari	nibhakumari
15	rohtas	deepak	nidhikumari
16	saharsha	ranjeetranjan	poojakumari
17	saran	kumar uttam	deepukumari
18	sheikhpura	poonamsharma	pritikumari
19	sheohar	sanjeev kumar	rahul kumar
20	siwan	mukesh kumar	shobhakumari
21	supaul	gulamkausar	deepajaiswal
22	sitamarhi	mukesh kumar	juleekumari
23	katihar	amarendra kumar	juleekumari
24	w. champaran	prashant kumar	jankidevi